



Are you a member of the International Institute of Municipal Clerks (IIMC)? \_\_\_\_\_

Population of municipality you serve: \_\_\_\_\_

Elected: \_\_\_\_\_ Appointed: \_\_\_\_\_ Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_

Number of completed hours for CMC Certification: \_\_\_\_\_

Have you applied to your municipality for funds to attend the Educational Institute?

Yes \_\_\_\_\_ No \_\_\_\_\_

Explain the action taken on your request and by whom (See Guidelines attached).

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How will the remaining requirements to complete Certification be funded? \_\_\_\_\_

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What does it mean to you to be certified or to participate in a continuing education program? \_\_\_\_\_

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Include with this application a letter of support or commitment from the Mayor, City Administrator, City Manager or City Council (Check the list of guidelines below).

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(Signature)

(Date)

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**Submit your application on or before the 31<sup>st</sup> day of December to the Scholarship Committee Chairperson**

## **MOCCFOA SCHOLARSHIP GUIDELINES:**

The following criteria shall be considered by the Scholarship Committee and judged according to the information provided. Applications must be submitted and reviewed on a year-to-year basis.

1. Applicant must be a member in good standing of the Missouri City Clerks and Finance Officers Association.
2. Applicant must be a City Clerk, City Treasurer, City Collector, Finance Officer or hold a similar position.
3. The Scholarship Chairman must receive applications no later than August 15 for the Spring Institute and Regional Conferences and December 31 for the New Clerks Conference.
4. Applicant must have requested his/her municipality to underwrite schooling financially and been denied funding either by the Mayor, City Administrator, City Manager or City Council.
5. Applicant must submit a letter from the Mayor, City Manager, City Administrator or Council expressing support of the application and indicating a commitment to grant time off to attend the educational institute.

Chairperson Term: April 1, 2009 to March 31, 2010

Scholarship Committee Co-Chairs:

Gayle Conrad - City of Cape Girardeau  
Sharon Kakouris – City of Louisiana

Please mail application to:

Sharon Kakouris  
City of Louisiana  
202 S. Third St. #118  
Louisiana, MO 63353  
Phone: 573-754-4132  
Fax: 573-754-5869

Check the site below for current information:

<http://www.moccfoa.org/>