

Minutes of Regular Meeting
MO City Clerks and Finance Officers Association
Central Missouri Chapter

February 15, 2001
10:00 AM
Jefferson City, Mo.

The regular meeting of the Central Division of the Missouri City Clerks and Financial Officers Association was held February 15, ~~2000~~²⁰⁰¹ in Columbia, Missouri. The following members were present:

Cheri Reisch, Hallsville
Phyllis Powell, Jefferson City
Shirley Collins, Sedalia
Brenda Colter, Camdenton
Donna Barnes, Mexico
Kathy Colvin, Centralia
Becky Dolby, Eldon

Eilene Brandes, Cole Camp
Karen Schutz, Vandalia
Kim Gerlach, Boonville
Barbara Stinson, Waynesville
Robin Overtstreet, Fayette
Tracy Smith, Sturgeon

Visitors: Debbie Wolfmeier, Kingdom City; Doris Beasley, Auxvasse; Carolyn Collings and Sandra File, Field Archivists, Local Records Program.

Mayor Tom Rackers of Jefferson City welcomed everyone to Jefferson City.

Business Meeting

President Cheri Reisch called the business meeting to order.

Approval of Minutes

Donna Barnes moved to approve the minutes of the November 16, 2000 meeting. Seconded by Brenda Colter, the motion passed.

Treasurer's Report

President Reisch reported a current balance of \$1,057.92 on behalf of Treasurer Dana Tarpening who was unable to attend. Brenda Colter moved and Shirley Collins seconded to approve the treasurer's report. The motion passed.

Committee Reports

Membership – There are 43 paid members at this time. President Reisch has been working to increase our membership and increase active participation.

Historian – President Reisch appointed Betty Rayhart to this position.

By-Laws - Copies of the by-laws may be obtained from President Reisch.

Programs – As Vice President, Dana Tarpenting will be coordinating programs for the coming year.

Scholarships – Two half scholarships were awarded to Brenda Colter and Donna Barnes to attend the 2001 IIMC conference in Kansas City at the November meeting.

New Business

President Reisch presented Certificates of Appreciation to Secretary Dolby for outstanding contributions during the past year and to Kim Gerlach of Boonville and Paula Thies of Glasgow for outstanding contributions and service during their years with CCFOA at both the Chapter and State levels. Kim and Paula are leaving their positions to take jobs in the private sector and will be greatly missed by all of us.

Serving with President Reisch on the Nominating Committee were Donna Barnes and Betty Rayhart. President Reisch announced the slate of candidates for 2001 offices: Shirley Collins for President, Dana Tarpenting for Vice President, Becky Dolby for Treasurer, and Karen Schutz for Secretary. Donna Barnes made a motion to approve the nominations. Seconded by Barb Stinson, the motion passed.

President Reisch asked for volunteers to host meetings for the coming year. The following are locations and hosts:

June	Sedalia	Shirley Collins
August	Camdenton	Brenda Colter
November	Mexico	Donna Barnes
February	Boonville	(Current Clerk?)
February (Alternate)	Eldon	Betty Rayhart & Becky Dolby

President Reisch announced she has raffle tickets for "Donna Barnes' Map" and asked Donna to explain the meaning of the map. Donna explained that she cross-stitched a map that she has been carrying to IIMC meeting for the past few years and it has a large collection of pins from Clerks "everywhere". It is a very desirable item and a drawing will be held at the IIMC meeting in May to determine the lucky winner.

Brenda Colter reported on the IIMC 2001 Conference. Brenda reminded everyone that the Earlybird registration date is March 23rd and the deadline for

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housing is April 1st. Everyone should have received the Preliminary Program by now. It contains a lot of valuable information for anyone planning to attend. Included is a schedule of events & programs offered; information about discounts available to people who qualify; and registrations forms and housing information. Brenda also spoke about training sessions for volunteers and that there is always room for additional volunteers as there will be plenty of jobs - all day & all week.

Program

Bill Deeken, Cole County Clerk, presented our program.

Clerk Deeken spoke to us about the General Election held in November 2000 and the problems that arose. Clerk Deeken told us about the commission appointed by Secretary of State Matt Blunt who have looked into recent problems and reviewed processes and procedures. Secretary Blunt released those findings in a publication entitled "Make Every Vote Count".

Adjournment

Shirley Collins motioned and Barb Stinson seconded to adjourn the meeting. The motion passed.

Refreshments were served and lunch followed at the Madison Street Café.

Respectfully submitted,
Becky Dolby, Secretary

Minutes of Regular Meeting
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June 21, 2001
10:00 AM
Sedalia, MO

The regular meeting of the Central Division of the Missouri City Clerks and Finance Officers Association was held June 21, 2001 in Sedalia, Missouri. The following members were present:

Kathy Colvin, Centralia
Dana Tarpening, Brookfield
Mary Reed, Eldon (Visitor)
Betty Rayhart, Eldon
Barb Stinson, Waynesville

Stephanie Lewis, Glasgow
Kay William, Versailles
Becky Dolby, Eldon
Phyllis Powell, Jefferson City
Barb Faulconer, Lincoln

Karen Schutz

Visitors: Vanessa Mure, Division of Liquor Control

Sedalia City Clerk and President Shirley Collins welcomed everyone to Sedalia.

Business Meeting:

President Collins called the business meeting to order.

Approval of Minutes

Kathy Colvin moved to approve the minutes of the February 15, 2001 meeting. Seconded by Becky Dolby, the motion passed unanimously.

Treasurer's Report

Treasurer Becky Dolby reported a current balance of \$924.20. Kay Williams moved and Dana Tarpening seconded to approve the treasurer's report. The motion passed unanimously.

Committee Reports

Membership-Becky Dolby reported on membership.

Historian-Betty Rayhart stated that any information for the scrapbook should be sent to her.

A letter of thanks from Brenda Colter was read for all help contributed at the IIMC conference.

New certification for CMC and MMC was discussed. Members should contact their representatives and let them know that the proposed certification requirements would cause hardship to small cities.

A video sent by Cheri Reisch of the Kansas City IIMC flag presentation was viewed.

Program

Vanessa Mure of the Division of Liquor Control presented the program.

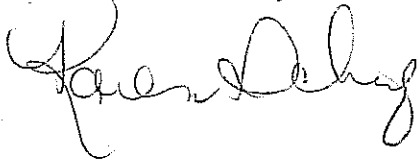
Vanessa presented the group with handouts of the regulations of the State of Missouri on liquor control, and also the forms that individuals would have to fill out for the State. Many questions were answered and everyone was entertained by Vanessa's presentation.

Adjournment

Kathy Colvin motioned and Barb Stinson seconded to adjourn the meeting. The motion passed unanimously.

Refreshments of coffee and doughnuts were served. Lunch followed the meeting at Del Amici's in downtown Sedalia.

Respectfully submitted,
Karen Schutz, Secretary

A handwritten signature in cursive script, appearing to read "Karen Schutz".

Minutes of Regular Meeting
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August 16, 2001
10:00 AM
Camdenton, MO

The regular meeting of the Central Division of the Missouri City Clerks and Finance Officers Association was held August 16, 2001 in Camdenton, Missouri. The following members were present:

Kathy Colvin, Centralia	Barbara Stensin, Waynesville
Becky Dolby, Eldon	Kay Williams, Versailles
Tana Mitschele, Richland	Karen Schutz, Vandalia
Shirley Collins, Sedalia	Eileen Brandes, Cole Camp
Diann Warner, Osage Beach	Sharron Hammer, Linn Creek
Dana Tarpenting, Brookfield	Stuart Hayes, MML
Brenda Colter, Camdenton	Robin Overstreet, Fayette

Visitors: Elizabeth Overstreet, Fayette, and Mary Reed, Eldon

Brenda Colter thanked everyone for coming and introduced Mayor Kerry Shannon who welcomed everyone to Camdenton.

Business Meeting:

President Collins called the business meeting to order.

Approval of Minutes

Kay Williams moved to approve the minutes of the June 21, 2001 meeting. Seconded by Diann Warner, the motion passed unanimously.

Treasurer's Report

Treasurer Becky Dolby reported a current balance of \$930.70. Dana Tarpenting moved and Diann Warner seconded to approve the treasurer's report. The motion passed unanimously.

Committee Reports

Membership-Becky Dolby reported on membership. There are currently 46 members and two prospects for membership.

Historian-Becky Dolby stated that any information for the scrapbook should be sent to Betty Rayhart.

Brenda Colter noted that Denise Chism is in need of items for the silent auction at MML in September.

Brenda Colter also told the group that the Education Committee had met on August 1. The issues concerning a proposed change in requirements for CMC and MMC are now dead issues. Jim Kaatz is contacting other states and organizations to compare their requirements, and will be reporting at the CCFOA business meeting at MML.

Robin Overstreet asked for a volunteer for the nominating committee from this division. Kay Williams volunteered.

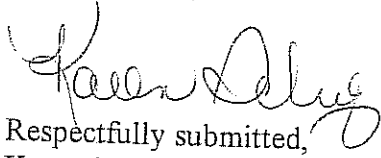
Program

Brenda Colter introduced the City Administrator from Camdenon, Elmer Meyer, who presented the program on the Philosophy of Management and Communication.

Adjournment

Kathy Colvin motioned and Barb Stinson seconded to adjourn the meeting. The motion passed unanimously.

Refreshments of coffee and muffins were served. Lunch followed the meeting at Riski's in Camdenon.



Respectfully submitted,
Karen Schutz, Secretary

Minutes of Regular Meeting
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November 15, 2001
10:00 AM
Mexico, MO

The regular meeting of the Central Division of the Missouri City Clerks and Finance Officers Association was held November 15, 2001 in Mexico, Missouri. The following members were present:

Stephanie Lewis, Glasgow	Becky Dolby, Eldon
Cheri Reisch, Hallsville	Kathy Colvin, Centralia
Stuart Haynes, MML	Dana Tarpenting, Brookfield
Jean Vine, Sturgeon	Eileen Brandes, Cole Camp
Kay William, Versailles	Liz Cupp, Marceline
Toni Jacobs, Marceline	Brenda Colter, Camdenton
Diann Warner, Osage Beach	Karen Schutz, Vandalia
Donna Barnes, Mexico	

Donna Barnes thanked everyone for coming and welcomed the group to Mexico.

Business Meeting:

Vice-President Dana Tarpenting called the business meeting to order, in the absence of President Shirley Collins.

Approval of Minutes

Becky Dolby moved to approve the minutes of the August 16, 2001 meeting. Seconded by Kay Williams, the motion passed unanimously.

Treasurer's Report

Treasurer Becky Dolby reported a current balance of \$930.20. Kathy Colvin moved and Donna Barnes seconded to approve the treasurer's report. The motion passed unanimously.

There was no Old Business.

Committee Reports:

Membership-Becky Dolby reported on membership. There are currently 47 members, which includes one new member.

Historian-Becky Dolby reported that Betty Rayhart has retired and a new historian would need to be appointed. Kathy Colvin volunteered to fill this position.

Programs-Dana noted that the next meeting, which is to be in February, 2002, was to be in Boonville, with Eldon as the alternate site. Since we have no active City Clerk in Boonville and Becky Dolby preferred not to have the February meeting in Eldon, it was decided that the next meeting would be in Jefferson City at MML if the conference room is available on that date.

New Business

Cheri Reisch reported that she and Kay Williams need another person to help with the nominating committee for the coming year. Karen Schutz will serve in that position.

Cheri Reisch also asked the group for a decision on the scholarships for the coming year. Last year, the scholarship was presented for the IIMC Conference. Kay Williams moved that the scholarship be awarded for the Spring Conference in March, as in the past years. Eileen Brandes seconded the motion, which carried unanimously.

Brenda Colter reported that a questionnaire has been sent to each member concerning a possible additional Advanced Academy. Brenda asked that anyone who has not completed the questionnaire, please do so.

Program

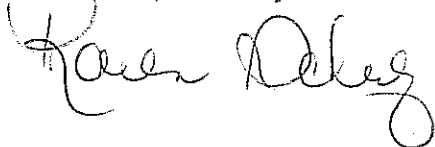
Dana introduced Mr. Michael Perry of Sullivan Publications, who presented the program on Codification.

Adjournment

Kathy Colvin motioned and Cheri Reisch seconded to adjourn the meeting. The motion passed unanimously.

Refreshments of coffee and doughnuts were served. Lunch followed the meeting at Mexico Country Club.

Respectfully submitted,
Karen Schutz, Secretary

A handwritten signature in cursive script that reads "Karen Schutz". The signature is written in dark ink and is positioned below the typed name of the secretary.