

MINUTES OF REGULAR MEETING
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION
CENTRAL DIVISION
FEBRUARY 18, 1993

The regular meeting of the Central Division of the City Clerks and Finance Officers Association met on February 18, 1993, in Hallsville, Missouri. President Judy Uptergrove called the meeting to order at 10:00 A.M. The following members were present:

Cheri Reisch, Hallsville	Elinor Snelson, Cuba
Barbara Stinson, Waynesville	Judy Uptergrove, Tipton
Claudia Boatright, Tipton	Sharon Myers, Vandalia
Kim Wood, Vandalia	ElizeBeth Wilbanks, Stover
Kay Williams, Versailles	Jeanie McGinnis, Versailles
Donna Barnes, Mexico	Liz Cupp, Marceline
Brenda Colter, Camdenton	Dana Tarpenting, Brookfield
Special guest - Olive Wood, University of Missouri-Columbia	

Cheri Reisch, City Clerk for Hallsville, welcomed the group to her City.

Bruce Cornett, Director of the Division of Worker's Compensation, was introduced to the group by Brenda Colter, Vice-President. Mr. Cornett discussed worker's compensation and a question and answer period followed.

Business Meeting

President Uptergrove called the business meeting to order at 11:00 A.M.

Approval of Minutes

Kay Williams moved to approve the minutes of the regular meeting of November 19, 1992. Donna Barnes seconded the motion which was voted on and passed.

Treasurer's Report

Treasurer Barbara Stinson distributed copies of the Treasurer's Report. She reported a fund balance of \$1,720.10. Donna Barnes moved to approve the Treasurer's Report as presented. Brenda Colter seconded the motion which was voted on and passed.

Old Business

Since our Xmas Party didn't go, a Summer Picnic will be held in Versailles on Thursday, August 19th at 10:00 A.M. It will be held at the Civic Center, dress will be casual and everyone is to bring a covered dish. Meat will be provided by the Central Division. The picnic will also be a 10th Anniversary celebration. Donna Barnes and Kay Williams will be contacting some of the old members to invite them. Kay Williams suggested having a 10 year pin made for the occasion. Donna Barnes made the motion to order up to 100 pins for the Central Division. Dana Tarpenting seconded the motion which was voted on and passed.

Committee Reports

Membership

Barbara Stinson reported that there are currently four paid members for 1993. 1993 dues are payable now.

Historian

Dana Tarpending had no report but will bring a camera to our August meeting.

By-Laws

No report.

Programs

Brenda Colter thanked all the host cities for the past year.

New Business

Election of Officers

Barbara Stinson, on behalf of the Nominating Committee consisting of Cheri Reisch, LaVerne Belk and herself, presented the proposed slate of officers.

President - Brenda Colter, Camdenton
Vice President - Diann Warner, Osage Beach
Secretary - Barbara Stinson, Waynesville
Treasurer - Cheri Reisch, Hallsville

Kay Williams made the motion to approve the slate of officers. Donna Barnes seconded the motion which was voted on and passed.

Host Cities for 1993

The following cities will be hosting our 1993 meetings:

May, 1992 - Marceline
August, 1992 - Versailles
November, 1992 - Osage Beach
February, 1993 - Mexico

Committee Appointments

Committee appointments for 1993 are as follows:

Membership - Cheri Reisch
Historian - Dana Tarpending
By-Laws - LaVerne Belk
Programs - Diann Warner
10th Anniversary - Kay Williams and Donna Barnes

Adjournment

There being no further business at this time, upon motion made by Donna Barnes, seconded by Kay Williams, voted on and passed, the meeting was adjourned at 11:35 A.M. The group adjourned to E.J.'s Hometown Restaurant for lunch.

MINUTES OF REGULAR MEETING
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION
CENTRAL DIVISION
MAY 20, 1993

The regular meeting of the Central Division of the City Clerks and Finance Officers Association met on May 20, 1993, in Marceline, Missouri. The following members were present:

Cheri Reisch, Hallsville	Diane Warner, Osage Beach
Barbara Stinson, Waynesville	Judy Uptergrove, Tipton
Claudia Boatright, Tipton	Sharon Myers, Vandalia
Kim Wood, Vandalia	Dana Tarpenting, Brookfield
Kay Williams, Versailles	Liz Cupp, Marceline
Donna Barnes, Mexico	
Special Guest - Beth Storm, Missouri Municipal League.	

Liz Cupp, City Clerk for Marceline, welcomed the group to her City.

Michael S. Clapp, F.B.I. Special Agent, was introduced by Diane Warner, Vice President. Mr. Clapp spoke on "what to do in adverse situations" and vendor fraud. A question and answer period followed.

The meeting was adjourned at 11:30 for luncheon at the Magnolia Parfait.

Business Meeting

The business meeting was called to order at 1:20 P.M. in the Marceline City Hall.

Approval of Minutes

Donna Barnes moved to approve the minutes of the regular meeting of February 18, 1993. Liz Cupp seconded the motion which was voted on and passed.

Treasurer's Report

Treasurer Cheri Reisch distributed copies of the Treasurer's Report. She reported a fund balance of \$1,819.51. Barbara Stinson moved to approve the Treasurer's Report as presented. Judy Uptergrove seconded the motion which was voted on and passed.

Old Business

Barbara Stinson, Secretary, reported she had sent in two notices for the newsletter and will send in a quarterly report after each meeting.

Committee Reports

Membership

Cheri Reisch reported that there are currently twenty nine paid members for 1993.

Historian

No report.

By-Laws

No report.

Programs

No report.

10th Anniversary

The 10th Year Anniversary celebration will be held in Versailles at the Hunter Civic Center located at the corner of Jasper and Krekel on August 19, 1993 at 10:00 A.M. Donna Barnes has been working on a list of members and former members to invite. She reviewed the list for any additions or deletions. Invitations will be mailed out in mid July and returned by August 1st. Kay Williams displayed some items to commemorate the day. Dana Tarpenting made the motion to order engraved business card holders for all members and provide a State bee pin for all non members. Liz Cupp seconded the motion which was voted on and passed.

Adjournment

Liz Cupp held a drawing for two door prizes. The winners were Kay Williams and Claudia Boatright. Geraniums were presented to all who had attended. There being no further business, the meeting was adjourned at 1:50 P.M.

MINUTES OF REGULAR MEETING
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION
CENTRAL DIVISION
AUGUST 19, 1993

The regular meeting of the Central Division of the City Clerks and Finance Officers Association met on August 19, 1993 in Versailles, Missouri. The following members were present:

Brenda Colter, Camdenton	Diann Warner, Osage Beach
Barbara Stinson, Waynesville	Cheri Reisch, Hallsville
Kay Williams, Versailles	Shirley Collins, Sedalia
Kim Kemp, Boonville	Dana Tarpenting, Brookfield
Florence Tucker, Versailles	Verna Eckhoff, Cole Camp
Alicia VanHolten, Cole Camp	Donna Barnes, Mexico
Kim Woods, Vandalia	Sharon Myers, Vandalia
Evelyn Hopkins, Fulton (Retired)	
Special Guest - Olive Wood, University of Missouri	

Kay Williams welcomed the group to Versailles and introduced her new Mayor.

Business Meeting

The business meeting was called to order at 10:30 A.M. in the Versailles Civic Center.

Approval of Minutes

Diann Warner moved to approve the minutes of the regular meeting of May 20, 1993. Kay Williams seconded the motion which was voted on and passed.

Treasurer's Report

Treasurer Cheri Reisch distributed copies of the Treasurer's Report. She reported a fund balance of \$1,834.23. Donna Barnes moved to approve the Treasurer's Report as presented. Shirley Collins seconded the motion which was voted on and passed.

Committee Reports

Membership

Cheri Reisch reported that there are currently thirty two paid members for 1993; one up from 1992.

Historian

Dana Tarpenting had no report but did bring a camera to take pictures of our 10th Anniversary celebration.

By-Laws

LaVerne Belk was not present to give a report.

Programs

Vice-President Diann Warner reported the next meeting will be held on November 18th in Osage Beach. Mary Green will be speaking on the City Clerk's liability.

Secretary Barbara Stinson will be writing a special article about our 10 year party for the City Clerk's newsletter.

Presentations

Engraved business card holders were presented to charter members. They are Kay Williams, Shirley Collins, Florence Tucker, Donna Barnes, Dolores Grannemann and LaVerne Belk. All other current members were also presented with business card holders. Other guests were recognized and presented with a state bumble bee pin.

Other Business

Kay Williams reported that the Missouri Municipal League will be doing a story on the Versailles Civic Center.

Shirley Collins, CMC/AAE, City Clerk of Sedalia, reported that she had been selected by the MCCFOA to be nominated to be considered as a candidate on the Missouri Municipal League Board of Directors. She asked each City Clerk to approach their Mayor and City Council for their endorsement. Donna Barnes moved to have a letter of endorsement written to MML from the Central Division for Shirley Collins. Kay Williams seconded the motion which was voted on and passed.

All charter members reported how long they had been working in City government and the period of time they had been City Clerks. Kay Williams invited everyone to visit their local museum after lunch.

Adjournment

There being no further business and no set program, Shirley Collins moved to adjourn the meeting. Dana Tarpensing seconded the motion which was voted on and passed. The meeting was adjourned at 10:55 A.M.

MINUTES OF REGULAR MEETING
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION
CENTRAL DIVISION
NOVEMBER 18, 1993

The regular meeting of the Central Division of the City Clerks and Finance Officers Association met on November 18, 1993 in Osage Beach, Missouri. The following members were present:

Brenda Colter, Camdenton	Diann Warner, Osage Beach
Barbara Stinson, Waynesville	Cheri Reisch, Hallsville
Kay Williams, Versailles	Carol Monnig, Glasgow
Paula Theis, Glasgow	Dana Tarpening, Brookfield
Florence Tucker, Versailles	Doris Holt, Lake Ozark
LaVerne Belk, Eldon	Donna Barnes, Mexico
Judy Uptergrove, Tipton	Judy Duncan, Osage Beach
Elizabeth Cupp, Marceline	Elizebeth Wilbanks, Stover
Guests - Polly Shelton, Municipal Judge for Stover & Versailles	
Beth Storm, Missouri Municipal League	

Diann Warner introduced Gary Martin, Mayor of Osage Beach who gave a short talk about his City.

Brenda Colter had everyone introduce themselves. Diann Warner introduced our speaker, Mary Greer, Prosecuting Attorney for Morgan County. Ms. Greer gave us some background information on her career and then spoke on a variety of topics such as the importance of a City Clerk, embezzlement, keeping police and court work separate, the clerk's liability for duties listed, fairness in issuing business licenses, media difficulties, etc. A question and answer period followed.

Business Meeting

The business meeting was called to order at 11:25 A.M.

Approval of Minutes

LaVerne Belk moved to approve the minutes of the regular meeting of August 19, 1993. Kay Williams seconded the motion which was voted on and passed.

Treasurer's Report

Treasurer Cheri Reisch distributed copies of the Treasurer's Report. She reported a fund balance of \$1,481.82. Kay Williams moved to approve the Treasurer's Report as presented. LaVerne Belk seconded the motion which was voted on and passed.

Committee Reports

Membership

Cheri Reisch reported that there are currently thirty five paid members for 1993. Card holders are still available.

Historian

Dana Tarpending had no report but brought along the pictures she had taken at our 10th Anniversary celebration.

By-Laws

LaVerne Belk reported she had no changes.

Programs

Vice-President Diann Warner reported the next meeting will be held on February 17th in Mexico. The program is not set as of yet.

Report on Hospitality Room

Liz Cupp and Dana Tarpending meet with the Northwest Division who is co-hosting the Hospitality Room at the Spring Seminar with us. What had been done in the past was reviewed. The liquor purchase is handled by the divisions. Sullivan Publications and Municipal Code Corporation usually both sponsor one night each. Dana will coordinate with the Northwest Division; everyone in our division should get door prizes together and let Dana know as soon as possible.

New Business

- a. Liz Cupp reported that Linda Medlock had attended a mid-year meeting of the IIMC in New York. Effective 1/1/94 there will be a \$5.00 processing fee added to the spring seminar fee. This will be added to the registration fee raising the cost to \$175.00.
- b. Cheri Reisch brought information to the meeting on the scholarships available for both first time attendees and those who are working on their CMC to help defer some of the cost in attending the spring seminar. She suggested if anyone needed any more information to either contact her or Barbara Stinson. Both have received the scholarships twice.
- c. It was also reported that former City Clerk Brenda Cirtin from Jefferson City is now the new City Clerk for Springfield.
- d. Our division has been approached by the MFOTA to consider having joint meetings.

e. A slate of officers will need to be prepared for presentation at our February meeting. Volunteers for the nominating committee are Diann Warner, Donna Barnes and Doris Holt.

f. Donna Barnes reminded everyone that the IIMC Region VII meeting will be held this weekend in St. Charles.

Adjournment

There being no further business, Dana Tarpending moved to adjourn the meeting. Doris Holt seconded the motion which was voted on and passed. The meeting was adjourned at 11:55. The group adjourned to Stock Antiques for lunch.