

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS QUARTERLY MEETING

February 15, 1990

Versailles, Missouri

Business Meeting was called to order at 12:45 p.m. by President Brenda Cirtin. Those present included: Barbara Stinson, Waynesville; Brenda Cirtin, Jefferson City; LaVerne Belk, Eldon; Doris Holt, Lake Ozark; Diann Warner, Osage Beach; Verna Eckhoff, Cole Camp; Brenda Colter, Camdenton; Judy Uptergrove, Tipton; Florence Tucker, Versailles; Kay Williams, Versailles; and Jan Miller, Miller Associates Engineering.

Cirtin informed group Norma Caldwell's son was seriously injured in an accident and card was passed around for signatures.

Cirtin reported to group recovery prognosis for Dianne Peck, Missouri Municipal League, is not good. Please continue with thoughts and prayers.

APPROVAL OF MINUTES: Motion was made by Belk, seconded by Holt to approve the minutes of the November, 1989, meeting as presented. So moved.

COMMITTEE REPORTS: There were no reports from Bylaws, Newsletter, Program or Membership Committees.

Holt requested members to contact her with any prospective members that she might contact.

REPORT ON SPRING INSTITUTE AND IIMC CONFERENCE: Cirtin reminded group of Spring Institute to be held in Columbia March 18-22, 1990.

International Institute of Municipal Clerks to be held in Little Rock, Arkansas May 20-24, 1990. If anyone has information regarding pooling transportation or is interested in pooling, contact Brenda Cirtin or Donna Barnes.

NOMINATING COMMITTEE: Belk offered the following slate of officers for 1990:

President:	Liz Cupp, Marceline
Vice President:	Debbie Boyd, Marshall
Secretary:	Evelyn Hopkins, Fulton
Treasurer:	Brenda Colter, Camdenton

Call for further nominations from the floor.

Motion was made by Williams, seconded by Belk that the nominations cease and moved that slate of officers presented be accepted. So moved.


Newly elected president Cupp was unable to attend meeting due to inclement weather. In her absence Cirtin continued with the meeting.

MEETING CITES FOR 1990: Quarterly meetings for coming year will be as follows:

May, 1990:	Tipton
August, 1990:	Osage Beach
	Alternate: Jefferson City
November, 1990:	Eldon
February, 1991:	Waynesville
	Alternate: Versailles

Anyone with suggestions for programs for coming year should contact Debbie Boyd.

ADJOURNMENT: Being no further business meeting adjourned at 1:00 p.m.

Minutes by Brenda Tter

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS MEETING

MAY 17, 1990

TIPTON, MISSOURI

The Central Missouri City Clerks and Finance Officers Association met Thursday, May 17, 1990, Tipton, Missouri at 10:00 a.m. with Judy Uptergrove serving as hostess.

Members and guests present were: Debbie Boyd, Marshall; Debbie Trimble, Marshall; Kay Williams, Versailles; Elizabeth Cupp, Marceline; Dana Tarpenting, Brookfield; Judy Uptergrove, Tipton; Lavern Belk, Eldon; Peggy Geiger, Boonville; Cheri Reisch, Hallsville; Brenda Cirtin, Jefferson City and Evelyn Hopkins, Fulton.

Judy Uptergrove, City Clerk of Tipton, welcomed everyone to Tipton and introduced Mr. Nelson Stonner, Mayor. Mayor Stonner welcomed the group to Tipton, and expressed his appreciation for the work of the city clerks.

Debbie Boyd, Finance Director, City of Marshall, introduced Michael R. Porter, Assistant Executive Director, Missouri Dental Association. Mr. Porter spoke on the subject "Concepts of Direct Reimbursement Method on Dental Insurance".

Elizabeth Cupp, President, presented the outgoing president, Brenda Cirtin, with a floral arrangement as an expression of our appreciation for her hard work during her tenure as president of the organization.

APPROVAL OF MINUTES:

Motion was offered by Kay Williams and seconded by Lavern Belk that the minutes for the February 15, 1990 meeting be approved as presented. Motion carried unanimously.

TREASURER'S REPORT: None

OLD BUSINESS: None

COMMITTEE MEMBER APPOINTMENTS:

Membership - Diann Warner - no report
Historian - Dana Tarpenting - no report
By-Laws - Judy Uptergrove - no report
Program - Debbie Boyd. Debbie asked for suggestions as to programs and speakers for the coming year.
Newsletter - Evelyn Hopkins - no report

NEW BUSINESS:

It was suggested that the scheduled May meeting each year be moved to June due to the conflict with National meeting of the City Clerks in June of each year. After a period of discussion, it was the consensus of the members present that this item be considered by the By-Laws Committee, and to possibly change the By-Laws to indicate the meeting in May is subject to change if voted upon by the City Clerks and Finance Officers Association each year. The request for change would be based upon the location of the National meeting each year.

Peggy Geiger stated she was the representative from the Central Division for the State Newsletter, and asked that we give her any items of business or interest within our city in order that it might be forwarded to the Newsletter Committee. The secretary, Evelyn Hopkins, is to forward a copy of the minutes of each quarterly meeting to Peggy as soon as possible after each meeting.

ANNOUNCEMENTS:

Cheri Reisch, City Clerk, Hallsville announced that she is expecting the birth of her second child in December, 1990.

Also, Cheri was featured in the May 16, 1990 issue of WEEKLY MISSOURIAN in the Section People Build Town Support. The article features individuals who get involved in their community affairs. The article states "Reisch has been an ambassador for eight years. She said her goal is to update Hallsville's record-keeping through greater use of computers."

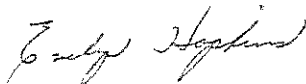
Barbara Stinson, City Clerk, Waynesville had surgery a couple of weeks ago. A get well card was signed and mailed to her wishing her a speedy recovery.

The August, 1990 meeting will be held in Osage Beach with Jefferson City as an alternate. Debbie Boyd, Marshall, requested that the group meet in Marshall when there is an opening date. Marshall has a new city hall, and they are anxious to show it.

There being no further business, motion was offered by Lavern Belk and seconded by Brenda Cirtin that the meeting adjourn. Motion carried unanimously, and the meeting adjourned at 11:30 a.m.

We met at Mortenson's Cafe for a delicious lunch. After lunch we toured the historic Maclay Home. This home is one of the oldest structures still standing in this area. It was built in 1858 as a young ladies seminary which was closed with the advent of the Civil War.

Respectfully submitted,



Evelyn Hopkins
Secretary

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS MEETING

AUGUST 16, 1990

OSAGE BEACH, MISSOURI

The Central Missouri City Clerks and Finance Officers Association met Thursday, August 16, 1990, Osage Beach, Missouri at 10:00 a.m. with Diann Warner serving as the hostess. The meeting was held in Conference Room A of Central Bank.

Members and guests present were: Donna Barnes, Mexico; Florence Tucker, Versailles; Judy Uptergrove, Tipton; Dana Tarpening, Brookfield; Liz Cupp, Marceline; Doris Holt, Lake Ozark; Peggy Geiger, Boonville; LaVerne Belk, Eldon; Diann Warner, Osage Beach; Brenda Colter, Camdenton; Paula Heppling, Osage Beach; Norma Gower, Holts Summit; Barbara Stinson, Waynesville; Evelyn Hopkins, Fulton and Mayor Mike Craig, Osage Beach.

Diann Warner introduced Mr. Mike Craig, Mayor of Osage Beach. Mr. Craig welcomed the city clerks to Osage Beach and expressed appreciation for the work they performed for their respective city.

Since the speaker for the meeting had not arrived, Liz Cupp, President called the business meeting to order and stated we would conduct a portion of the business meeting until she arrived.

APPROVAL OF MINUTES:

The minutes for May 17, 1990 meeting at Tipton, Missouri were presented. Motion was offered by LaVerne Belk and seconded by Barbara Stinson that the minutes be approved as presented. Motion carried unanimously.

TREASURER'S REPORT:

The treasurer's report was presented and explained by Treasurer, Brenda Colter. Motion was offered by LaVern Belk and seconded by Barbara Stinson that the Treasurer's report be approved as presented. Motion carried unanimously.

PROGRAM:

At this point our speaker arrived and Liz Cupp introduced Judy Jett, Vice President, Central Missouri Credit Union, Warrensburg, Missouri. She gave an interesting overview of credit union services, and the following points were covered:

1. A full service financial institution.
2. Current membership services.
3. Law relating to federal deposit insurance.
4. Funds at Credit Union are safe and secure.
5. Territory and location of various credit unions in the State of Missouri

At 11:30 a.m. we adjourned for lunch at the Vista Grande Restaurant and the business meeting was completed after lunch.

OLD BUSINESS:

Donna Barnes gave an interesting report on the IIMCA meeting in Little Rock, Arkansas. The Central Missouri City Clerks Association was well represented at this meeting.

COMMITTEE REPORTS:

Membership - Diann Warner - working on securing new members by contacting city clerks who are not members of our association.
Historian - Dana Tarpeneing - requested information and material for scrap book.
By-Laws - Judy Uptergrove - None
Program - Debbie Boyd - None
Newsletter Committee - Evelyn Hopkins - requested items for newsletter from members of the group.

NEW BUSINESS:

President Cupp announced the Missouri Municipal League Annual meeting on September 16 - 18, 1990 at Adam's Mark Hotel, St. Louis, Missouri

There will be a meeting of the Education Committee in October in Columbia to begin preparation for annual City Clerk's meeting next spring.

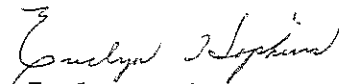
Doris Holt, City Clerk, Lake Ozark, received her CMC. Congratulations Doris!

The next meeting will be at Eldon and the February, 1991 meeting will be in Waynesville.

We received word that Cheri Reisch, City Clerk, Hallsville had fallen and broke her leg.

There being no further business to come before the group, motion was offered by Doris Holt and seconded by Brenda Colter that the meeting adjourn. Motion carried unanimously and the meeting adjourned at 1:20 p.m.

Respectfully submitted,


Evelyn Hopkins
Secretary

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS MEETING

NOVEMBER 15, 1990

ELDON, MISSOURI

The Central Missouri City Clerks and Finance Officers Association met Thursday, November 15, 1990, Eldon, Missouri at 10:00 a.m. with LaVerne Belk serving as hostess. The meeting was held at the Public Works Building.

Members and guests present were: LaVerne Belk; Eldon; Debbie Boyd, Marshall; Peggy Geiger, Boonville; Diann Warner, Osage Beach; Brenda Colter, Camdenton; Liz Cupp, Marceline; Brenda Cirtin, Jefferson City; Norma Glover, Holts Summit; Donna Barnes, Mexico; Barbara Stinson, Waynesville; Cheri Reisch, Hallsville; Susie Feltner, Eldon; Evelyn Hopkins, Fulton; James Link, Eldon; Kevin Dinwiddie, Jefferson City and Charles McGowan, Sedalia.

LaVerne Belk introduced James Link, City Administrator of Eldon who welcomed the city clerks to Eldon for their November meeting.

Debbie Boyd introduced Kevin Dinwiddie from the Department of Labor and Industrial Relations, Division of Labor Standards for the State of Missouri.

Mr. Dinwiddie introduced Mr. Charles McGowan from Sedalia who worked for the State of Missouri, Division of Labor.

Mr. Dinwiddie spoke on the topic of "Prevailing Wage", providing the information as to who was covered by the prevailing wage and the statutory policy of the State of Missouri on this subject.

The Missouri Prevailing Wage Law was established in 1957 and governs construction paid for in whole or in part by public funds.

It is the statutory policy of the State of Missouri "that a wage of no less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, shall be paid to all workers employed by or on behalf of any public body engaged in public works exclusive of maintenance work."

The following points were covered:

1. Definition of public works means all fixed works constructed for public use or benefit or paid for wholly or in part paid out of public funds.
2. Employees of the governmental body are not subject to the prevailing wage, but all employees of contractors working on a governmental project for the city are subject to the prevailing wage.
3. Wage determinations shall be initiated at least 30 calendar days prior to advertisement of the specifications for the contract for which the determination is sought. The project must be started within 120 days from the day of the wage determination.
4. Contractors must pay at least minimum wage. A penalty provision is included in the law when less than the prevailing wage rate is paid.

At 12:00 noon we adjourned for lunch at the Longhorn Restaurant.

The business meeting was called to order at 1:15 p.m. by President Culp.

APPROVAL OF MINUTES:

The minutes for August 16, 1990 meeting at Osage Beach were presented. Norma Glover, City Clerk from Holts Summit, stated her name was spelled incorrectly in the minutes. Motion was offered by Norma Glover and seconded by Donna Barnes that the August 16, 1990 minutes, as amended, be approved. Motion carried unanimously.

TREASURER'S REPORT:

The treasurer's report was presented by Treasurer, Brenda Colter. Motion was offered by Barbara Stinson and seconded by Peggy Geiger that the treasurer's report be approved as presented. Motion carried unanimously.

OLD BUSINESS: None

COMMITTEE REPORTS:

Membership - Diann Warner stated she had contacted one prospect for our association, but they were not interested. She suggested that the new city clerk at Slater be contacted as a possible member.

Historian - Dana Tarpeneing - None

By-Laws - Judy Uptergrove - None

Program - Debbie Boyd - requested suggestions for the February program.

Newsletter - Evelyn Hopkins - None

A period of discussion ensued as to who had the Scrapbook for the Association. Dolores Grannemann of Hermann will be contacted to see if she still is in possession of the Scrapbook.

NEW BUSINESS:

Brenda Colter reported she had contacted the Missouri Municipal League relative to the State Credit Union. They reported that cities can join the State Credit Union.

Donna Barnes reported on the Missouri Municipal League meeting in St. Louis. She reported the programs were excellent, and Linda Medlock, City Clerk, St. Charles, is running for Region 7 representative to IIMCA.

President Culp appointed a nominating committee for new officers. The committee is as follows: Norma Glover, Diann Warner and Barbara Stinson. They are to report at the February, 1991 meeting with a recommendation of slate of officers for the new year.

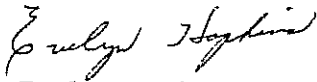
The February, 1991 meeting is to be at Waynesville. Barbara Stinson asked if there would be any problems getting to Waynesville at this time of the year due to weather conditions. It was the consensus of those in attendance that we have an alternate date of February 28, 1991 as our meeting date in February if the weather is such that we cannot get to Waynesville.

ANNOUNCEMENTS:

President Culp announced the City of Marceline has received the Community Betterment Award for the second year.

There being no further business to come before the group, motion was offered by Donna Barnes and seconded by Norma Glover that the meeting adjourn. Motion carried unanimously, and the meeting adjourned at 1:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Evelyn Hopkins".

Evelyn Hopkins
Secretary