

CENTRAL MISSOURI
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION

FEBRUARY 20, 1986

The Central Missouri City Clerks and Finance Officers Association held their quarterly meeting at Mexico City Hall on Thursday, February 20, 1986.

MEMBERS

PRESENT

Peggy Geiger, Pat Scott, LaVerne McLain, Donna Barnes, Kay Williams, Shirley Collins, Jan Boehne, Evelyn Hopkins, Phyllis Powell, Brenda Colter, Linda Medlock, Liz Cupp and Alan Bailey.

GUESTS

Sam Evin, Assistant of Finance Planning, City of Columbia; Sue Utterbeck, Jefferson City; John Perkins, City of Mexico and David I. Chambese, City of Marceline.

WELCOME

City Clerk Donna Barnes introduced Mark Pentz, City Manager of Mexico, who extended a welcome to all.

PROGRAM

Program Chairperson Medlock introduced Sam Evin, Assistant of Finance Planning, City of Columbia. Mr. Evin presented the program concerning Risk Management - Making Cities Attractive to Insurance Bidders.

LUNCH

Lunch was held at G & D Steak House, followed by the business meeting.

BUSINESS

MEETING

President Geiger called the meeting to order.

APPROVAL OF

MINUTES

LaVerne McLain made the motion, seconded by Shirley Collins to approve the minutes of the November 21, 1985, meeting as presented. Vote: Aye: All

TREASURER'S

REPORT

Treasurer Jan Boehne reported five active paid memberships for 1986. Cash balance of \$795.44. Members were reminded dues for 1986 is due this month.

COMMITTEE

REPORTS

MEMBERSHIP. Kay Williams reported Liz Cupp, City of Marceline, as new member.

HISTORIAN. It was noted Donna Barnes has received the Historian materials.

OLD BUSINESS

MISSOURI MUNICIPAL RECORDS SURVEY. President Geiger urged everyone to return their survey to the Secretary of State's office by March 1, 1986, and reminded all that comments are welcome.

NEW BUSINESS

SPRING INSTITUTE. Vice President Medlock advised Spring Institute will be held April 21 thru 24, 1986, at the Ramada Inn, Columbia. Medlock, Pat Scott and Alan Bailey preside on education committee. First night of conference will be a mixer to help everyone get acquainted. Those with questions on hours should contact Linda Medlock or Marilee Bronczyk with University of Missouri.

IIMC. According to Vice President Medlock, meeting of International Institute of Municipal Clerks will be held in Boston during the month of May.

ELECTION OF OFFICERS. Nominating Committee consisting of Phyllis Powell, LaVerne McLain and Evelyn Hopkins met January 21, 1986. Nominations as follows:

President	Linda Medlock
Vice President	Brenda Colter
Secretary	Donna Barnes
Treasurer	Teresa Crane and Evelyn Hopkins

Motion was made by Kay Williams, seconded by LaVerne McLain that nominations cease for office of President. Vote: Aye: All

Motion was made by Kay Williams, seconded by LaVerne McLain that nominations cease for office of Vice President: Vote: Aye: All

Motion was made by Kay Williams, seconded by LaVerne McLain that nominations cease for office of Secretary. Vote: Aye: All

Motion was made by Kay Williams, seconded by LaVerne McLain that nominations cease for office of Treasurer. Vote: Aye: All

Votes were cast and resulted as follows:

President	Linda Medlock
Vice President	Brenda Colter
Secretary	Donna Barnes
Treasurer	Evelyn Hopkins

MEETING - 1986.

At this time the meeting was turned over to newly elected President Medlock.

COMMITTEE APPOINTMENTS

HISTORIAN. President Medlock called for volunteers for Historian. Being none, Medlock will be appointing.

PROGRAM CHAIRMAN. Vice President will serve as Program Chairman.

BY-LAWS. President Medlock called for volunteers. Being none, Medlock will appoint.

NEWSPERSON - STATE NEWSLETTER. Consensus Secretary Donna Barnes will fill positon.

RECOGNITION
PAST PRESIDENT
GEIGER

President Medlock presented Peggy Geiger with token of appreciation on behalf of all members of CMoCCFOA.

MEETING
LOCATIONS 1986

President Medlock called for volunteers to host meetings for 1986.

Meeting locations are scheduled as follows:

May 15	Fulton
August 21	Sedalia
	(alternate Lake Ozark)
November 20	Versailles
February 19	Osage Beach

MISSOURI
MUNICIPAL
LEAGUE

Alan Bailey reported on dates of interest to the group:

Legislative Conference - March 19 and 20 concerning Fair Labor Standards

Newly Elected Officials Conference - June 5 and 6, 1986

MML Annual Conference - September 21 thru 24 - Springfield with Howard Johnson's as headquarters.

TAX REFORM
PACKAGE

Bailey urged Cities to let Senator Danforth know how damaging the tax reform package will be to Cities. Contact Bailey if you need more information.

ADJOURNMENT

Being no further business to be considered, LaVerne McLain made the motion, seconded by Phyllis Powell that the meeting be adjourned. Vote: Aye: All

Respectfully Submitted,



Brenda Colter
Secretary

CENTRAL MISSOURI
CITY CLERKS AND FINANCE OFFICERS ASSOCIATION
MAY 15, 1986

The Central Missouri City Clerks and Finance Officers Association held their quarterly meeting at Fulton City Hall on Thursday, May 15, 1986.

MEMBERS PRESENT Florence Tucker, Brenda Cirtin, Evelyn Hopkins, and Donna Barnes.

GUESTS Dolly Qualls from Mexico, Judy Uptergrove from Tipton, W. C. Whitlow, Counselor for the City of Fulton.

WELCOME City Clerk Evelyn Hopkins welcomed the Central Missouri City Clerks and Finance Officers Association to Fulton and introduced W. C. Whitlow, Counselor for the City of Fulton.

PROGRAM Mr. Whitlow discussed with the members present the role of the City Counselor as it pertains to the office of City Clerk. Following Mr. Whitlow's presentation, a question and answer period proved to be very informative.

LUNCH Lunch was held at the Golden Corral Steakhouse in Fulton.

BUSINESS MEETING Following lunch, the business meeting was held. In the absence of the President and Vice President, Secretary Donna Barnes called the meeting to order.

APPROVAL OF MINUTES The Minutes of the February 20, 1986 meeting were presented for approval. Brenda Cirtin moved for approval of the Minutes of the February 20, 1986 meeting as presented. Florence Tucker seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

TREASURER'S REPORT Treasurer Evelyn Hopkins reported 21 active paid memberships and 1 associate membership for 1986. Cash balance of \$840.29. Florence Tucker moved for approval of the Treasurer's report as presented. Brenda Cirtin seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

COMMITTEE REPORTS None.

OLD BUSINESS None.

NEW BUSINESS Next Central Missouri CCFOA Meeting will be held in Sedalia on August 21, 1986.

ADJOURNMENT There being no further business, the meeting was adjourned.

Respectfully submitted,

Donna Barnes
Donna Barnes, Secretary
Central Mo. CCFOA

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS ASSOCIATION

AUGUST 21, 1986

The Central Missouri City Clerks and Finance Officers Association met Thursday, August 21, 1986 in Sedalia, Missouri with Shirley Collins, CMC, serving as hostess. City Administrator Mark Durbin welcomed everyone to Sedalia. Brenda Colter introduced James L. Mathewson, Senator of the 21st District, as our speaker. Senator Mathewson spoke on the "Open Meetings Law and Conflict of Interest." After a very interesting discussion and a question and answer session, lunch was served at the Best Western State Fair Motor Inn.

Members present were: Kay Williams, Peggy Geiger, Elizabeth Cupp, Linda Medlock, Brenda Colter, Doris Holt, Debbie Boyd, Shirley Collins, Evelyn Hopkins, Sherry Glenn, Jan Boehne, Doris Parcel and Donna Barnes. Guests were: Margaret and Jerry Crigler, Verna Eckhoff, Arlene Silvey and Glynda Harvey.

The Business Meeting was called to order with President Linda Medlock presiding.

APPROVAL OF MINUTES

Kay Williams moved for approval of the Minutes of the May 15, 1986 Central Missouri City Clerks and Finance Officers Association as presented. Shirley Collins seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

TREASURER'S REPORT

Evelyn Hopkins presented the Treasurer's Report showing a balance on August 21, 1986 of \$922.87, and moved for approval as presented. Shirley Collins seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

COMMITTEE REPORTS

CCFOA Newsletter - Group secretary, Donna Barnes, is to send news items to Nancy Lawson for the State newsletter.

Membership - LaVern McLain of Eldon has accepted this chairmanship. Current membership is 25 active and 1 associate member.

Programs - Chairman Brenda Colter asked for ideas for speakers for upcoming meetings.

By-Laws - Brenda Cirtin of Jefferson City has accepted this chairmanship.

Historian - Elizabeth Cupp of Marceline has accepted chairmanship.

AUGUST 21, 1986

OLD BUSINESS

Shirley Collins, CMC and Linda Medlock, CMC, reported on recent IIMC meeting in Boston. Twenty-one from Missouri attended. Shirley and Linda reported lots of interesting sessions were held.

NEW BUSINESS

President Linda Medlock announced the MML Meeting will be held September 21-14, 1986 in Springfield at the Howard Johnson Motor Inn. There will be an Advanced Academy Session open to both CMC's and those working towards their CMC award. The session will cost \$35.00 per person.

ANNOUNCEMENT

The next Central Mo. CCFOA meeting will be held November 20, 1986 in Versailles, with Kay Williams as hostess.

ADJOURNMENT

There being no further business, Jan Boehne moved to adjourn. Brenda Colter seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously. The meeting adjourned and several members spent the rest of the day touring the Missouri State Fair.

Respectfully submitted,

Donna Barnes

Donna Barnes
Secretary, Cent. Mo. CCFOA

CENTRAL MISSOURI CITY CLERKS AND FINANCE OFFICERS ASSOCIATION

NOVEMBER 20, 1986

The Central Missouri City Clerks and Finance Officers Association met Thursday, November 20, 1986 in Versailles, Missouri with Kay Williams serving as hostess. Mayor Milo Salyer welcomed everyone to Versailles. Brenda Colter introduced Gary Markenson and Alan Bailey of the Missouri Municipal League, who presented the program. The topic of the program was preparation of minutes, consent agendas and the conduct of council meetings, followed by a question and answer period. Lunch was served at the Pioneer Restaurant.

Members present were: Linda Medlock, Brenda Colter, Evelyn Hopkins, Shirley Collins, Peggy Geiger, Florence Tucker, Kay Williams, LaVerne Stroyick, Jon Perkins, Donna Barnes. New Members present were Norma Glover and Judy Uptergrove. Guests were Verna Eckhoff and Glen Phillips.

The Business Meeting was called to order with President Linda Medlock presiding.

APPROVAL OF MINUTES

LaVerne Stroyick moved for approval of the Minutes of the August 21, 1986 Central Missouri City Clerks and Finance Officers Association as presented. Shirley Collins seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

TREASURER'S REPORT

Evelyn Hopkins presented the Treasurer's Report showing a balance on November 21, 1986 of \$967.11. Brenda Colter moved for approval of the Treasurer's Report as presented. LaVerne Stroyick seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously.

COMMITTEE REPORTS

CCFOA Newsletter - Donna Barnes reported that she will send an article to the State newsletter.

Membership - Evelyn Hopkins reported that we now have 26 active and 1 associate memberships.

Programs - Chairman Brenda Colter reported the next program will be on Stress and how to live with it.

There were no reports from By-Laws and Historian.

OLD BUSINESS

There was no old business.

NEW BUSINESS

President Medlock announced the nominating committee for the next meeting in February, 1987 will be Peggy Geiger, LaVerne Stroyick and Shirley Collins.

State President Shirley Collins reported on the patches to be used for the IIMC meeting next year.

ANNOUNCEMENTS

President Medlock announced that Evelyn Hopkins, City Clerk of Fulton, is the newest member of our organization to receive the Certified Municipal Clerk award.

President Medlock also announced that the Education Committee of the State CCFOA has held several meetings and the Spring Institute is shaping up to be a very interesting program.

The next Central Missouri CCFOA meeting will be in Osage Beach with Linda Medlock serving as hostess.

ADJOURNMENT

There being no further business, LaVerne Stroyick moved to adjourn. Shirley Collins seconded the motion. On a call by the Chair for ayes and nays, the motion carried unanimously. After the meeting, Kay Williams arranged for those interested to visit a local antique and craft shop.

Respectfully submitted,



Donna Barnes,
Secretary, Cent. Mo. CCFOA