

**MINUTES OF MEETING**  
**Central Division**  
**Missouri City Clerks and Finance Officers**  
**February 17, 2010**  
**Jefferson City, Missouri**

**Those Present:**

Phyllis Powell, Jefferson City  
Arlene Silvey, Sedalia  
Shirley Collins, Sedalia (retired)  
Kay Williams (retired)  
Pat Cunningham, New Franklin  
Renee Kingston, Camdenton  
Laina Starnes, Lebanon  
Linda Pieper, Lebanon  
Donna Barnes, Mexico  
Dana Tarpenting, Brookfield  
Beth Faught, Bevier  
Kathy Colvin, Centralia  
Becky Dolby, Eldon  
Connie Stadler, Sunrise Beach  
Mary Lea Reuter, Blackwater

**Call to Order:** President Beth Faught called the meeting to order. Phyllis Powell then introduced John Landwehr, the Mayor of Jefferson City. During Mayor Landwehr's welcome he spoke highly of Phyllis Powell and stressed the importance of the City Clerk's role in local government.

**Minutes:** A motion was made by Donna Barnes (Mexico) to approve the November 18, 2009 minutes as presented. Motion was seconded by Arlene Silvey (Sedalia). The motion passed unanimously.

**Treasurer's Report:** Treasurer Arlene Silvey distributed the February 17, 2010 Treasurer's Report which reflected a balance of \$2,200.58. Dana Tarpenting (Brookfield) made the motion to accept the report as presented. Motion was seconded by Beckly Dolby (Eldon). The motion passed unanimously.

**Old Business:** Beth Faught read aloud a card from Becky Dolby in which she expressed her appreciation for the angel sent to her for the recent passing of her father.

**Committee Reports:**

**Membership:** No report

**Historian:** No report

**By-Laws:** No report.

**Scholarship-** No report

**Program:** No report

**Division Director's Report:** No report.

**New Business:**

**Annual Election of Central Division Director-** Beth Faught requested nominations from the floor for the Central Division Director. Becky Dolby (Eldon) made the motion to elect Diann Warner as the Central Division Director. Donna Barnes (Mexico) seconded the motion and the motion passed unanimously.

A brief discussion was then held during which Beth Faught suggested the election for the Division Director be done in November along with the other Officers. Donna Barnes (Mexico) made the motion to amend the standing rule to reflect that the election for Central Division Director be held at the November meeting. Dana Tarpenting (Brookfield) seconded the motion; the motion passed unanimously. At this time, Becky Dolby noted there is a standing rule that the Division Director prepare a quarterly report for the Association Newsletter.

**Meeting Locations Set:**

June 2010- Lincoln (Barbara Johnson was not in attendance, but did later confirm she would host)  
August 2010- Bevier  
November 2010- Sedalia  
February 2011- Lebanon

Beth Faught reported she is serving on a committee tasked to find a centralized location for the 2013 Spring Institute. Columbia and Jefferson City are being considered.

**Program:** Nathan Nickolaus, the City Counselor for Jefferson City, opened the floor for the group to ask him questions regarding any municipal government issue. Mr. Nickolaus was asked questions about liability for sewer backups, the Sunshine Law, and raising utility rates. He provided case law and helpful information regarding these topics.

**Adjournment:** Donna Barnes (Mexico) made the motion to adjourn the meeting and Becky Dolby (Eldon) seconded the motion. The motion passed unanimously and the meeting adjourned.

**MINUTES OF MEETING**  
**Central Division**  
Missouri City Clerks and Finance Officers  
August 18, 2010  
335 Shoreline Drive  
Cairo, MO (Bevier)

**Those Present:**

Arlene Silvey, Sedalia  
Shirley Collins, Sedalia (retired)  
Laina Starnes, Lebanon  
Linda Pieper, Lebanon  
Diann Warner, Osage Beach  
Nancy Clark, Osage Beach  
Dana Tarpenting, Brookfield  
Beth Faught, Bevier  
Toni Jacobs, Marceline  
Carrie Mulch, Moberly  
Kay Galloway, Moberly  
Tonna McSparren, Salisbury  
Phillip Prewitt, Bevier City Attorney

**Call to Order:** President Beth Faught called the meeting to order and thanked everyone for coming

**Minutes:** A motion was made by Diann Warner (Osage Beach) to approve the June 16, 2010 minutes as presented. Motion was seconded by Arlene Silvey (Sedalia). Motion passed unanimously.

**Treasurer's Report:** Treasurer Arlene Silvey distributed the August 18, 2010 Treasurer's Report which showed no activity since the previous report and reflected a balance of \$1,860.12 Nancy Clark (Osage Beach) made the motion to accept the report as presented. Motion was seconded by Laina Starnes (Lebanon). Motion passed unanimously.

**Old Business:** As a reminder, President Beth Faught reported the Central Division was not responsible for the 2011 Spring Institute Hospitality Room.

**Committee Reports:**

**Membership:** No report

**Historian:** No report

**By-Laws:** No report.

**Scholarship-** Diann Warner reported that scholarship applications are due for Spring Institute.

**Program:** No report

**Division Director's Report:** Division Director Diann Warner reported that any donation for the MoCCFOA Silent Auction being held at the Missouri Municipal League Conference would be greatly appreciated.

**New Business:** Linda Pieper asked if hour certificates would continue to be issued if a Clerk wasn't pursuing her certification. No one seemed to have a definite answer, so it was expressed that the matter would be looked into.

Toni Jacobs from Marceline announced she would be retiring at the end of the year with a formal retire date of April 2011.

Due to the recent passing of Donna Barnes' father and the upcoming heart surgery of Kathy Colvin, Laina Starnes (Lebanon) made a motion for the Central Division to send Willow Tree Angels to both Clerks. The motion was seconded by Toni Jacobs (Marceline). Motion passed unanimously.

**Program:** Bevier City Attorney Phillip Prewitt spoke to the group about an array of subjects including the Sunshine Law, electronic files, and employment law. He made himself available to answer questions regarding those subjects and gave the Clerks an opportunity to ask him questions about matters of their interest.

**Adjournment:** Dana Tarpenting (Brookfield) made the motion to adjourn the meeting which was followed by a second from Diann Warner (Osage Beach). Motion passed unanimously and the meeting adjourned.

**MINUTES OF MEETING**  
**Central Division**  
**Missouri City Clerks and Finance Officers**  
**November 17, 2010**  
**600 East 3<sup>rd</sup> Street**  
**Sedalia, MO**

**Those Present:**

Arlene Silvey, Sedalia  
Shirley Collins, Sedalia (retired)  
Laina Starnes, Lebanon  
Linda Pieper, Lebanon  
Diann Warner, Osage Beach  
Nancy Clark, Osage Beach  
Dana Tarpenting, Brookfield  
Toni Jacobs, Marceline  
Bev Almond, Marceline  
Liz Cupp, Marceline  
Phyllis Powell, Jefferson City  
Olive Wood, Laurie  
Donna Barnes, Mexico (retired)  
Kathy Colvin, Centralia  
Barbara Johnson, Lincoln  
Renee Kingston, Camdenton  
Pat Cunningham, New Franklin  
Dan Ross, Missouri Municipal League  
Stuart Haynes, Municipal League

**Call to Order:** Vice President Phyllis Powell moderated the meeting in the absence of President Beth Faught. Phyllis called the meeting to order. Host City Clerk, Arlene Silvey thanked everyone for attending and introduced Sedalia's Mayor, Elaine Horn. Mayor Horn gave a brief welcome which was followed by an introduction of the City Clerks in attendance.

Arlene then introduced Linda Hunter, a member of the Sedalia Heritage Foundation. Ms. Hunter provided historical information on the Katy Depot and reported that the Sedalia Heritage Foundation manages the historical building for the Chamber of Commerce and the Missouri Department of Natural Resources.

**Minutes:** A motion was made by Kathy Colvin (Centralia) to approve the August 18, 2010 minutes as presented. Motion was seconded by Dana Tarpenting (Brookfield). Motion passed unanimously.

**Treasurer's Report:** Treasurer Arlene Silvey distributed the November 17, 2010 Treasurer's Report which reflected only one disbursement since last reported, leaving a balance of \$1,827.23. Olive Wood

(Laurie) made the motion to accept the report as presented. Motion was seconded by Nancy Clerk (Osage Beach). Motion passed unanimously.

**Old Business:** Dana Tarpene reported on the status of Beth Faught and her recent hospitalization for back problems. Phyllis Powell then read thank you cards from both Donna Barnes and Kathy Colvin for the Willow Tree angels recently sent to them from the Central Division.

**Committee Reports:**

**Membership:** No report

**Historian:** Arlene Silvey reported she is accepting pictures for the Central Division's scrapbook.

**By-Laws:** No report.

**Scholarship-** Diann Warner and Kathy Colvin reported they didn't receive any scholarship applications for Spring Institute and stated they would extend the deadline should a City Clerk want to apply.

**Program:** No report.

**Division Director's Report:** Diann Warner said anyone interested in serving as a MoCCFOA Officer should fill out the letter of interest located on the website. Diann reported the due date for those letters of interest as January 14, 2011. She also said that the Outstanding City Clerk's Committee is forwarding information to all Mayors regarding the Outstanding City Clerk's award so they may make nominations.

**New Business:**

Nominating Committee- Acting on behalf of President Beth Faught, Vice President Phyllis Powell appointed Barbara Johnson (Lincoln), Dana Tarpene (Brookfield) and Renee Kingston (Camdenton) to the Nominating Committee for the slate of officers to be sworn in at the February 2011 meeting in Lebanon.

Prior to the program, Toni Jacobs introduced Bev Almond as Marceline's newly appointed City Clerk. The Central Division Clerks welcomed Bev to the group.

**Program:** Vice President Phyllis Powell introduced the new Missouri Municipal League Director Dan Ross. As the program presenter, Mr. Ross spoke about how to deal with strong personalities in the workplace.

**Adjournment:** Donna Barnes (Mexico) made the motion to adjourn the meeting which was followed by a second from Diann Warner (Osage Beach). Motion passed unanimously and the meeting adjourned.